



IMMACULATE CONCEPTION CATHOLIC SCHOOL

School Lunchroom Rules & Policies

Academic Year 2026-2027

To ensure a smooth and efficient lunch program for all students, please review and adhere to the following policies:

1. No IOUs Accepted – No Exceptions

All lunch payments must be made in advance. Unpaid balances will not be permitted.

Emergency walk-ups shall be charged a \$10.00 daily rate, no exceptions.

2. Student Registration & Ordering

Students must be registered on a yearly, monthly (the registration form must be completed yearly or monthly), or daily basis via the online ordering system. Registration forms are readily available via the school portal under the 'Hot Lunch' tab, in the school office and can be requested via email CAFETERIA@ICSMIAMI.ORG or cell number 305-219-8232.

The link for the online ordering system is as follows:

<https://thegreennapkin.h1.hotlunchonline.net>

ICS SCHOOL CODE is 885-900

The daily cutoff for online orders is 8:30 AM

3. Daily Lunch Offerings, **PEANUT-FREE KITCHEN******

menus will be posted on school 'lunch' portal and on the online ordering system.

- Each daily lunch includes:
- Choice of a hot meal or a hot sandwich
- Daily homemade soup
- Full salad bar
- Fresh-cut fruit
- Dessert

Menus are subject to change based on food shortages and high demand

4. Withdrawal from Lunch Program

Parents wishing to withdraw their child(ren) from the lunch program must submit a written notice via email. Send notification to cafeteria@icsmiami.org

This notice must be received and confirmed by the recipient. Failure to receive confirmation will result in financial responsibility for the full payment at the end of the academic year.

5. Refund Policy

If withdrawn from the lunch program, any unused portion will be refunded via the original form of payment.

Thank you for your cooperation and adherence to these policies to ensure a well-organized and efficient lunch service.

Hot Lunch Program Registration Form

Please complete the appropriate form to enroll your child/children in the hot lunch program.



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MONTHLY FORM

Fees are as follows: DUE **AUGUST 1ST, 2026 THRU MAY 1ST 2027 (10 INSTALLMENTS)**

PK3-Kinder: \$140.00

1st grade through 2nd grade: \$147.00

3rd, 4th and 5th grade: \$155.00

6th, 7th, and 8th grade: \$171.00

Milk is additional

\$35.00 per month

Please provide CC information below, it will be a monthly recurring charge for a total of 10 installments. **PLEASE SEND COMPLETED FORM TO cafeteria@icsmiami.org OR IMAGE TO 305-219-8232**

CHILD'S NAME	GRADE	MILK Y/N	ALLERGIES

Name on CC _____

CC Number _____

Exp. Date _____ Billing Zip Code _____

Amount to be charged (monthly) _____

Parent Email _____

By signing below, I acknowledge that I have read and agreed to the lunchroom policies and amount to be charged to your card.

Signature: _____ **Date:** _____



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Hot Lunch Program Registration Form

YEARLY FORM

DUE AUGUST 1ST, 2026 the rates are discounted 10% from the monthly option

PK3-Kinder: \$1,062.00

1st & 2nd grade: \$1,135.00

3rd, 4th and 5th grade: \$1,205.00

6th, 7th, and 8th grade: \$1,345.00

Milk is additional

\$322.00 per year

PLEASE SEND COMPLETED FORM TO CAFETERIA@ICSMIAMI.ORG OR IMAGE
TO 305-219-8232

CHILD'S NAME	GRADE	MILK Y/N	ALLERGIES

Name on CC _____

CC Number _____

Exp. Date _____ Billing Zip Code _____

Amount to be charged (monthly) _____

Parent Email _____

Or Zelle amount to thegreennapkinllc@gmail.com, or Venmo @mercedes-guitian, please state your child's name and grade on memo section.

By signing below, I acknowledge that I have read and agreed to the lunchroom policies and amount to be charged to your credit card.

Signature: _____ Date: _____